

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Rd. – Blue Lake  
May 22, 2018  
Regular Council Meeting

The meeting was called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones (Mayor), Bobbi Ricca (Mayor Pro-Tem), Elizabeth Mackay, Summer Daugherty

Councilmembers Absent: None (1 vacancy)

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

**Approve Agenda**

Mackay/Ricca *motion to approve the agenda as stated.* The motion carried unanimously.

**Public Input**

None

**Proclamation: Public Works Week – May 21-27, 2018**

Ricca/Mackay *motion to proclaim May 21-27, 2018 as Public Works Week.* Motion carried unanimously. The proclamation was read, and the tour at the Wastewater Treatment plant was announced. Glenn Bernald, Public Works Superintendent, was recognized for his recent award from the California Rural Water Association as Operator of the Year.

**Humboldt Bay Municipal Water District Presentation: Mad River Water Pipeline Crossing Project**

Representatives from Humboldt Bay Municipal Water District and GHD, Inc. gave an informational presentation on the progress of the water pipeline connecting the Glendale/Fieldbrook area from Arcata. Connection status was discussed during the presentation and a timeline of public meetings and implementation was discussed.

**Discussion of Unaudited Financials through April 2018**

Scott Gordon, City Accountant, was present to give a review of the unaudited financials and gave the Council an opportunity to ask any clarifying questions. A suggested Budget Amendment for Fund 22 was discussed.

It was noted that the draft audit for fiscal year 2016-2017 should be done in early June, a new auditor will be brought on for the fiscal year 2017-2018 audit, and a draft budget for Fiscal Year 2018-2019 will be presented at the next Council meeting, and finalized at the second June meeting.

**Discussion Regarding Strategic Planning**

The City Manager gave an update on the strategic planning implementation so far.

Currently, members of the Economic Development Commission, the Chamber of Commerce and Council attended a Branding session with Heather Equinoss. The next step is a Local Elected Officials Training that the Economic Development Commission has been working with Cal-Ed to bring to the City. After this, a follow up strategic planning session will be planned.

**Resolution No. 1122: Resolution Of The City Council Of The City Of Blue Lake Approving The Application For Grant Funds For The California River Parkways Grant Program Under The Safe Drinking Water, Water Quality And Supply, Flood Control, River And Coastal Protection Bond Act Of 2006 (Proposition 84)**

City Manager Mager gave an overview of the original grant with Fish Action Council, who has recently lost its 501(c)3 status. The River Parkways Program would like to transfer this grant to the City. The City will be renegotiating the scope of work and the funding for the grant.

*Ricca/Daugherty motion to adopt Resolution No. 1122: Resolution Of The City Council Of The City Of Blue Lake Approving The Application For Grant Funds For The California River Parkways Grant Program Under The Safe Drinking Water, Water Quality And Supply, Flood Control, River And Coastal Protection Bond Act Of 2006 (Proposition 84). Motion carried unanimously.*

### **Approval of Proposal for Audit Services from JJACPA, Inc.**

The City is required through a state mandate to periodically change auditors.

*Daugherty/Mackay motion to authorize the City Manager to negotiate and execute a contract with JJACPA, Inc for one year option to extend for two additional years. Motion carried unanimously.*

### **Minutes from May 8, 2018**

The Mayor asked for clarification on the minutes, as she was unable to attend the last meeting.

Councilmember Mackay noted that she did not attend the branding meeting as presented in the minutes.

*Ricca/Daugherty motion to approve the minutes with changes noted. Motion carried with one abstention (Jones).*

### **Reports of Council and Staff**

City Clerk Sousa – Reported that there will be two (2) openings of the Blue Lake Planning Commission as of June 30, 2018. These potential openings will be posted on June 1, 2018, and applications will be accepted throughout the month of June. First review of applications will take place at the first meeting in July.

Mackay – nothing

Daugherty – reported on the Humboldt Waste Management Authority meeting and the Request for Proposals process for a Recycling company.

Ricca – reported on the Public Safety Commission and the Parks and Recreation Commission meetings as well as the Redwood Coast Energy Authority meeting. She was unable to attend the Humboldt County Associations of Governments meeting.

Jones – reported on the open house for Blue Lake Power.

City Manager – reported that she had several projects moving forward and that she was working on the Budget.

### **Future Agenda Items**

- Budget FY 2018-2019

### **Correspondence**

None

### **Adjourn**

*Ricca/Mackay motioned to adjourn. The motion carried unanimously. Meeting adjourned at 8:36 p.m.*

April Sousa  
City Clerk